

Lehigh Wheelmen Association Monthly Club Meeting Minutes November 19, 2014

Board Member Attendance

(X) Jack Helffrich	(X) Paul Smith	(X) Richard Baldock
(X) Torie Loven	(X) Dave Sheffield	() Sallie Urffer
() Terry Terfinko	() George Mack	(X) Carl Zvanut
() Brian Wacik	(X) Maureen Porter	() Donalee Frary
(X) Dick McCreight	Members at large present: 4	

- 1) Call to order: Jack Helffrich
- 2) Establish quorum: Jack Helffrich
- 3) Secretary's Report: Torie Loven: Minutes distributed and will be posted to Website
- 4) Treasurer's Report: Dave Sheffield
 - a) Touring Division: YTD Touring Division is \$3.1K favorable to budget due to successful Donut Derby and Gap Gallop events (profit \$2.2 +\$2.7 = \$4.9K). All other income and spending items are close to budget. With the exception of the LWA Holiday Party & Ride Leader Awards (~\$2.5K net expenses), I expect the 4th quarter expenses will be near \$1K (including the Africa Bike contribution - approved in Sept LWA meeting). We should end the year approximately \$2.5K favorable to budget with a solid \$13K cash balance to start 2015
 - b) Racing Division -- The racing season is winding down and had \$20 activity in October. This LWA division will finish the year close to their 2014 budget and in a strong cash position.
 - c) Cash Balances: Touring 16.9K, including the 1K Ytsma donation. Racing 15.2K
- 5) Touring Report:
 - a) Great season coming to an end. 328 total rides; still accepting ride sign in sheets. 24 led 1 ride, 20 led 5 or more, 14 led 10 or more, 9 led 15 or more, 7 led 20 or more, 3 led 25 or more and 2 led 30 or more.
 - b) Will discuss options for ride leader recognition prior to holiday party.
 - c) Investigating Eastern Shore, Corning NY and Mt Pilliar Virginia for future events.
- 6) Membership Report: Richard Baldock
 - a) Individual: 216, down 1
 - b) Family: 76, up 2
 - c) Units: 292. up one
 - d) Members: 368, up 3
 - e) Estimated annual dues revenue: \$5140.00, up \$35.00
- 7) Webmaster Report: Dave Drummer is training for position.
- 8) Unfinished Business
 - a) Pagoda Ride and Valley Veloce: ongoing
 - b) Turkey Time Trials: Dave Sheffield: ongoing
 - c) Ride Pace Ratings: ongoing
 - d) 2015 Elections: Nominations

President	Dave Sheffield
VP Touring	Paul Smith incumbent

VP Racing	Sallie Urffer incumbent
Secretary	Torie Loven incumbent
Treasurer	Tina Lawrence
Board 2 Year	Carl Zvanut incumbent
	Dick McCreight
Board 1 Year	Glenn Davis
Board Ex-Officio	Jack Helffrich, outgoing president

- e) Holiday Party: Planned by Debbie Terfinko. Budged 2K for expenses. Cost for members \$20 and for non members \$40. Music to be provided. Discussion on need for Greeter and Table Hosts.
 - f) Holiday Gift Donations: 6th Street Shelter, Turning Point of Lehigh Valley and Community Bike Works have been targeted. A signup page has been established at Sign Up Genius.com. More information from Shelter and Turning Point pending. An email will be distributed to members and also Meetup members. Donations will be collected at Holiday Party or beforehand. Paul Smith to help.
 - g) Buffalo Bike Donations: Thank you note received form worldbicyclerelief.com. Close item
- 9) New Business
- a) Quick release deadline is 11/23
 - b) Guest Speaker: Jack Helffrich to take responsibility; possibilities discussed.
 - c) Bylaws and Constitution proposed revisions: Will vote at January Meeting.
 - d) Helmets required for all rides, including ride leader.
 - e) Motion passed to donate \$100.00 to Bowers park in appreciation for excellent rest rooms and drinking water fountain.
- 10) Next Meeting: Holiday Party 12/07/2014 and Wednesday January 28, 2015

Attachment to October 2014 Meeting Minutes

PROPOSED REVISIONS TO THE LEHIGH WHEELMEN ASSOCIATION
CONSTITUTION AND BYLAWS

Submitted by Jack Helffrich October 22, 2014 – Rev. B

CONSTITUTION

ARTICLE III – Section 2

Remove ‘must be in writing’ from the sentence so that it will read: **All applications for membership to the Club must be accompanied by payment of one year’s dues in advance.**

ARTICLE III – Section 3

Replace entire section with the following:

Club memberships are for a period of one year, effective from the date of enrollment.

ARTICLE IV – Section 2

Change ‘five Directors at large, of whom two shall annually be elected for two-year terms and one for a one-year term’ to **‘four Directors-at-large, two of whom shall annually be elected on alternate years for two-year terms.’**

ARTICLE IV – Section 3

Add ‘and the Website Manager and the Membership Administrator’, delete ‘from time to time’ to read, **‘The Editor of the Club Newsletter, the Website Manager and the Membership Administrator, designated by the President, shall be ex officio members of the Board of Directors.’**

ARTICLE IV – Section 4

Currently reads:

Annually, Club members in good standing at the last meeting of the year shall nominate and elect the Officers and Directors, which election shall be by secret ballot.

Revise to read:

The Officers and Directors shall be elected at the last meeting of the year. A nominating committee may be established prior to the election to propose candidates and secure their consent to serve. At the time of the election, the floor will be open for additional nominations. If only one candidate is nominated for an office, the nominee may be considered to be elected by acclamation. If there is more than one candidate for an office, the election must be conducted by secret ballot.

BYLAWS

ARTICLE II – Section 1

Currently reads;

The Audit Committee shall be a Standing Committee, shall consist of two members of the Board of Directors designated by the President, and shall audit the financial records of the Club as maintained by the Treasurer upon the direction of the President, the Board of Directors or an outgoing or incoming Treasurer.

Revise to read:

Annually, the Treasurer shall submit a full financial report dated December 31. This report shall be submitted to a special Audit Committee which shall consist of two or more Club members, at least one of which shall be a member of the Board of Directors. An auditors' report shall be submitted by this committee to the membership on a timely basis for a vote of approval. An additional audit may be ordered by the President, Board of Directors or an outgoing or incoming Treasurer.

ARTICLE II – Section 4

Currently reads:

There shall be a Newsletter Committee, the Chairman of which shall be the Editor of the newsletter, appointed from time to time by the President.

Revise to read:

There shall be a Newsletter Editor, appointed by the President. A Newsletter Committee may be created at the discretion of the Editor.

ARTICLE IV – Section 1

Add '**Call to Order**' as the first item of business to comply with Robert's Rules.

Change 'Reading of minutes of the previous meeting' to '**Approval of Minutes of the previous meeting**'.

Change item 'e' from 'Old business' to '**Unfinished business**' to comply with Robert's Rules of Order, now item F.

The order of business would now be:

- A. Call to Order
- B. Determination of Quorum
- C. Approval of Minutes of the Previous Meeting
- D. Treasurer's Report
- E. Reports of other Officers and Committees
- F. Unfinished Business
- G. New Business
- H. Adjournment

Submitted: V. Loven
November 17, 2014