

**Lehigh Wheelmen Association
 Monthly Club Meeting Minutes
 October 22, 2014**

Board Member Attendance

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Jack Helffrich | <input type="checkbox"/> Paul Smith | <input checked="" type="checkbox"/> Richard Baldock |
| <input checked="" type="checkbox"/> Torie Loven | <input checked="" type="checkbox"/> Dave Sheffield | <input type="checkbox"/> Sallie Urffer |
| <input checked="" type="checkbox"/> Terry Terfinko | <input type="checkbox"/> George Mack | <input checked="" type="checkbox"/> Carl Zvanut |
| <input type="checkbox"/> Brian Wacik | <input checked="" type="checkbox"/> Maureen Porter | <input type="checkbox"/> Donalee Frary |
| <input checked="" type="checkbox"/> Dick McCreight | Members at large present: 4 | |

- 1) Call to order: Jack Helffrich
- 2) Establish quorum: Jack Helffrich
- 3) Secretary's Report: Torie Loven: Minutes distributed and will be posted to Website
- 4) Treasurer's Report: Dave Sheffield
 - a) Touring Division: Year to date is 3.2 K favorable to budget, due to successful Donut Derby and Gap Gallop. 2.2K from Donut Derby and 2.7 K from Gap Gallop for a total of 4.9K. All other income and spending items are close to budget, with the exception of the LWA Holiday Party, with approximately 2K net expense, the fourth quarter expenses will be near 1K. This includes the Africa Bike contribution. Will end the year approximately 2K favorable to budget with a solid 13K cash balance to start 2015.
 - b) Racing Division -- The racing season is winding down and had no financial activity in Sept. This LWA division will finish the year close to their 2014 budget and in a strong cash position.
 - c) Cash Balances: Touring 16.7K, with a 0.2K increase. Ytsma reserve of 1K included in 16.7K total. Racing 15.2K
- 5) Touring Report: Paul Smith via email: Exploring two away event possibilities for next year in addition to the annual Eastern Shore Weekend. One is a weekend in Orange VA, near Montpelier, the home of James Madison, and Monticello, the home of Thomas Jefferson. Has explored some routes published in that area on RideWithGPS for 2-3 days of riding.

Also considering a weekend in Corning NY. Will conduct Meetup poll to see which is more attractive to members.

The group discussed ideas for thank you gifts for this season's ride leaders.

- 6) Membership Report: Richard Baldock
 - a) Individual: 217 (-2)
 - b) Family: 74 (+2)
 - c) Units: 291 (0)
 - d) Members: 365+ (+2)
 - e) Estimated annual dues revenue: \$5105 (+\$20)
- 7) Webmaster Report: Terry Terfinko : Transition to new Webmaster Dave Drummer is proceeding nicely
- 8) Unfinished Business
 - a) Pagoda Ride and Valley Veloce: ongoing
 - b) Turkey Time Trials: Dave Sheffield: ongoing
 - c) Ride Pace Ratings: ongoing
 - d) 2015 Elections: Nominations

President	Dave Sheffield
VP Touring	Paul Smith incumbent
VP Racing	Sallie Urffer incumbent
Secretary	Torie Loven incumbent

Treasurer	Tina Lawrence
Board 2 Year	Carl Zvanut incumbent
	Dick McCreight
Board 1 Year	Glenn Davis
Board Ex-Officio	Jack Helffrich, outgoing president

- e) Holiday Party: Planned by Debbie Terfinko. Budged 2K for expenses. Cost for members \$20 and for non members \$40. Music to be provided. Motion passed to invite bike mechanics who supported the Gap Gallop, and their guests, as well as Allen Schaeffer and wife, to Holiday party. Several 5 minute presentations will be made at party. Suggestion made to use remaining Saucony Valley Bike coupons as party table gifts.
 - f) Holiday Gift Donations: 6th Street Shelter, Turning Point of Lehigh Valley and Community Bike Works have been targeted. A signup page has been established at Sign Up Genius.com. More information from Shelter and Turning Point pending. An email will be distributed to members and also Meetup members. Donations will be collected at Holiday Party or beforehand.
 - g) Buffalo Bike Donations: Donated 3 bikes at \$119 each, total \$417. Also consider article for Quick Release.
- 9) New Business
- a) Quick release deadline is 10/25.
 - b) Guest Speaker: Coordinator needed. Several ideas for future presentations discussed, to possibly include CPR update by Earl Ostrander, and Bicycle Maintenance by Al Schaeffer
 - c) Bylaws and Constitution proposed revisions: Multiple changes in "wording", proposed by the President, were discussed at length. See attached document for individual items discussed. Final revisions need to be made prior to presentation to the membership.
- 10) Next Meeting: Wednesday 11/19/2014, to accommodate Thanksgiving

PROPOSED REVISIONS TO THE LEHIGH WHEELMEN ASSOCIATION
CONSTITUTION AND BYLAWS

Submitted by Jack Helffrich October 22, 2014 – Rev. B

CONSTITUTION

ARTICLE III – Section 2

Remove ‘must be in writing’ from the sentence so that it will read: **All applications for membership to the Club must be accompanied by payment of one year’s dues in advance.**

ARTICLE III – Section 3

Replace entire section with the following:

Club memberships are for a period of one year, effective from the date of enrollment.

ARTICLE IV – Section 2

Change ‘five Directors at large, of whom two shall annually be elected for two-year terms and one for a one-year term’ to **‘four Directors-at-large, two of whom shall annually be elected on alternate years for two-year terms.’**

ARTICLE IV – Section 3

Add ‘and the Website Manager and the Membership Administrator’, delete ‘from time to time’ to read, **‘The Editor of the Club Newsletter, the Website Manager and the Membership Administrator, designated by the President, shall be ex officio members of the Board of Directors.’**

ARTICLE IV – Section 4

Currently reads:

Annually, Club members in good standing at the last meeting of the year shall nominate and elect the Officers and Directors, which election shall be by secret ballot.

Revise to read:

The Officers and Directors shall be elected at the last meeting of the year. A nominating committee may be established prior to the election to propose candidates and secure their consent to serve. At the time of the election, the floor will be open for additional nominations. If only one candidate is

nominated for an office, the nominee may be considered to be elected by acclamation. If there is more than one candidate for an office, the election must be conducted by secret ballot.

BYLAWS

ARTICLE II – Section 1

Currently reads;

The Audit Committee shall be a Standing Committee, shall consist of two members of the Board of Directors designated by the President, and shall audit the financial records of the Club as maintained by the Treasurer upon the direction of the President, the Board of Directors or an outgoing or incoming Treasurer.

Revise to read:

Annually, the Treasurer shall submit a full financial report dated December 31. This report shall be submitted to a special Audit Committee which shall consist of two or more Club members, at least one of which shall be a member of the Board of Directors. An auditors' report shall be submitted by this committee to the membership on a timely basis for a vote of approval. An additional audit may be ordered by the President, Board of Directors or an outgoing or incoming Treasurer.

ARTICLE II – Section 4

Currently reads:

There shall be a Newsletter Committee, the Chairman of which shall be the Editor of the newsletter, appointed from time to time by the President.

Revise to read:

There shall be a Newsletter Editor, appointed by the President. A Newsletter Committee may be created at the discretion of the Editor.

ARTICLE IV – Section 1

Add '**Call to Order**' as the first item of business to comply with Robert's Rules.

Change 'Reading of minutes of the previous meeting' to '**Approval of Minutes of the previous meeting**'.

Change item 'e' from 'Old business' to '**Unfinished business**' to comply with Robert's Rules of Order, now item F.

The order of business would now be:

- A. Call to Order
- B. Determination of Quorum
- C. Approval of Minutes of the Previous Meeting
- D. Treasurer's Report
- E. Reports of other Officers and Committees
- F. Unfinished Business
- G. New Business
- H. Adjournment

