

**Lehigh Wheelmen Association
Monthly Club Meeting**

November 20, 2013 Meeting Minutes **DRAFT**

Board Member and Appointed Officer Attendance:	<input checked="" type="checkbox"/> Jack Helffrich	<input checked="" type="checkbox"/> Paul Smith	<input checked="" type="checkbox"/> Richard Baldock
	<input checked="" type="checkbox"/> Maureen Porter	<input checked="" type="checkbox"/> Dave Sheffield	<input type="checkbox"/> Keith Gourley
	<input checked="" type="checkbox"/> Dean Hower	<input type="checkbox"/> Donalee Frary	<input type="checkbox"/> George Mack
	<input checked="" type="checkbox"/> Mike Solliday	<input checked="" type="checkbox"/> Dick McCreight	<input checked="" type="checkbox"/> Terry Terfinko

Members in Good Standing Present: Dave Drummer, Linda Helffrich, Hansel de Sousa, Torie Loven, Glenn Davis, Jenna Davis

I. CALL TO ORDER.

II. QUORUM ESTABLISHED.

III. REPORTS

A. Secretary's Report: M. Porter

- Minutes of the October meeting were emailed to the board and posted on the website. The minutes were accepted as written.

B. Treasurer's Report: D. Sheffield

- October's Financial Report YTD was presented to the board and will be written in the newsletter
- The Touring Division continues to do well with \$4,700 YTD operating income which is favorable to the October YTD budget
- At this time the Touring division 2013 Net Income is slightly ahead of budget (\$800). Expected to be about \$1000 by year end
- The Racing Division's treasurer, Chip Berezny reports a \$3,800 YTD Operating Loss which is \$6,700 unfavorable to their October YTD budget.
- Chip estimates the Racing Division's cash balance will be \$16,000 - \$17,000 by year end – a strong position to start 2014
- **Cash Balances:**
Touring \$12,000
Racing \$16,400
- No IRS tax returns were filed from 2008 to 2011. 2012 tax returns were completed. The IRS requested 2008 be filed and then charged a \$3200 late filing fee. Dave sent a letter sent to IRS asking that the late fee be forgiven. Dave spoke to the IRS and a 9 week delay will be put on the lien on the club's accounts while the IRS do an audit. No response from IRS yet

C. Touring Report: P. Smith

- season is winding down however there are still many rides posted
- get ride sheets to Paul by November 30. Paul will send out a mass email reminder.

- Paul kept track of the numbers of rides led as well the number of signatures per ride. The average numbers of riders per sheet was 9. There were rides with as many as 20 to 30 riders. 9 Ride leaders have gotten over 100 signatures for the year
- 8 people who have led 10 rides or more (based on ride sheets submitted)
- **AWAY EVENTS** : Paul is planning on doing Maryland Shore weekend ride again in mid April
- Ron Helmuth will be doing the Juniata ride the 1st or 2nd weekend in May
- Paul is planning a ride weekend early to late May in either Lancaster or Lexington Virginia (5 hour drive)
- 12 people are signed up to do Bike Virginia. If you want to join them register on the Bike Virginia website under Lehigh Valley Peddlers and you get a \$10 discount. The ride is June 20 – 25
- Paul is also looking into doing the Sea Coast Century along the coast of Maine in September

D. Membership Report: R. Baldock & R. Smith

- Individual memberships 247 (+1 since October 2013)
- Family memberships 71 (+1 since October 2013)
- Total of 389+ members minimum (+3 since October 2013)
- Estimated annual revenue \$5,480 (+30 since October 2013)

E. Webmaster Report: T. Terfinko

- The new waiver will be put on the ride sheet
- When people sign up as a member of the club they will have to sign that they have read the new waiver

IV. UNFINISHED BUSINESS

A. Club Jerseys

- Jack spoke with a rep from Jakroo, the company that presented the jersey design. There will be prototypes available for Holiday party: Items available to order will be club Jersey, shorts, bibs, arm warmers, leg warmers, and windbreaker

B. Holiday Party

- December 8th at Green Pond Country Club. 60 people registered so far. Terry is going to send a reminder email that the 23rd is last day to register

C. CAT clinic – Jack will call Fritz Walker to f/u

D. LWA Emeritus Lifetime membership proposal

- Jack sent an email to Earl Wuchter telling him that the club would like him to be the first person nominated for a Lifetime membership. Earl Wuchter would be glad to accept lifetime membership. An invitation was extended to Earl and his wife to attend the Holiday Party.

E. Nominating Committee

- Nominations:

President: Jack Helffrich*

Vice President Touring: Paul Smith*

Vice President of Racing: Sally Urffer

Secretary: Torie Loven

Treasurer: Dave Sheffield*

At-Large Member 2014-2015: Donalee Frary*

At-Large Member 2014-2015: Maureen Porter

At-Large Member 2014: Carl Zvanut

At-Large Member to fill 2nd year if a 2013-2014 term: Brain
Wacik

*Incumbent

I. Gifts for Needy Children

- This year the club will collect gifts for The Sixth Street Shelter and Turning Point. Both are family focused emergency shelters. You can bring a wrapped gift labeled with the sex and age that the gift is appropriate for to the Holiday Party. Gifts can be toys or clothing. Another option is available. You can go to Sign up genius to sign up for specific gifts that needy individuals have asked for and bring that gift wrapped with the person's name on it.

J. LWA Presidential Library

- No one expressed an interest. The library is closed.

V. NEW BUSINESS

A. Electronic (.pdf file) Membership Cards

- will save the club \$150 per year
- Motion made by Richard Baldock: After announcing the policy change in the next LWA Newsletter, and notifying our sponsors, most renewal and new membership cards will be delivered electronically as .pdf files. The electronic membership cards will become effective no later than 1/1/2014. Dave Sheffield seconds the motion. Motion accepted by all present.

B. Audit

- Jack Helffrich will ask Lenni Maguire and Carl Zvanut to Audit the Touring division

C. Event Bright

- we should take a look at them as a possibility for registering club events

D. First Aid Training

- Earl Ostrander will do a First Aid training for club members before the Jan or Feb club meeting

E. Coordinator for Meeting Speakers

- Jack would like someone to step up and organize speakers for the club meetings

**Next meeting December 8, 2013
Green Pond Country Club**

Respectfully submitted.
MAP 11/22/13