

Lehigh Wheelmen Association
Monthly Club Meeting
October 23, 2013 Meeting Minutes

Board Member and Appointed Officer Attendance:	<input checked="" type="checkbox"/> Jack Helffrich	<input checked="" type="checkbox"/> Paul Smith	<input checked="" type="checkbox"/> Richard Baldock
	<input checked="" type="checkbox"/> Maureen Porter	<input checked="" type="checkbox"/> Dave Sheffield	<input checked="" type="checkbox"/> Keith Gourley
	<input checked="" type="checkbox"/> Dean Hower	<input checked="" type="checkbox"/> Donalee Frary	<input type="checkbox"/> George Mack
	<input checked="" type="checkbox"/> Mike Solliday	<input checked="" type="checkbox"/> Dick McCreight	<input checked="" type="checkbox"/> Terry Terfinko

Members in Good Standing Present: Bryan George, Liz Solliday, Dave Caccese

I. CALL TO ORDER.

II. QUORUM ESTABLISHED.

JIII. REPORTS

A. Secretary's Report: M. Porter

- Minutes of the September meeting were emailed to the board and posted on the website. The minutes were accepted as written.

B. Treasurer's Report: D. Sheffield

- September's Financial Report YTD was presented to the board and will be written in the newsletter
- The Touring Division continues to do well with \$4,500 YTD operating income which is favorable to the September YTD budget
- Income continues to exceed budget mostly driven by higher membership and dues and a one time \$1,000 donation (Pat Ytsma Safety Training Activity Reserve). Expenses are well under control.
- The LWA had a combined profit for GG and DD of \$2,000, however this was \$1,600 lower than estimates due to lower GG rider head count and higher DD expenses. All GG & DD expenses have been paid and recorded except for the DeSales University lunch cost.
- At this time the Touring division 2013 Net Income is expected to be slightly ahead of budget (\$800)
- The Racing Division's treasurer, Chip Berezny reports a \$3,700 YTD Operating Loss which is \$6,300 unfavorable to their September YTD budget. The cash outflows have been high this summer due to Velodrome Sign/Advertising \$1,500. Also registration fees, rooms, and one meal for 5 team members to attend Track Master Nationals . The first year Saucon Valley Bikes Circuit Race operated at a net loss which was due to low turn out and higher costs.
- Chip estimates the Racing Division's cash balance will be \$16,000 - \$17,000 by year end – a strong position to start 2014
- **Cash Balances:**
Touring \$12,100 up \$2,400 from August
Ytsma Donation Reserve \$1,000 included in the \$12,1000 Touring Cash

Balance

Racing \$16,600 down \$100 from August

- The Holiday Party will be subsidized by the club for \$15 per member. Member cost will be \$25 per member. Non Members will be \$40
- No IRS tax returns were filed from 2008 to 2011. 2012 tax returns were completed. The IRS requested 2008 be filed and then charged a \$3200 late filing fee. Dave sent a letter sent to IRS asking that the late fee be forgiven. Dave spoke to the IRS and a 9 week delay will be put on the lien on the club's accounts while the IRS do an audit.

C. Touring Report: P. Smith

- season is winding down.

D. Membership Report: R. Baldock & R. Smith

- Individual memberships 246 (+0 since September 2013)
- Family memberships 70 (+0 since September 2013)
- Total of 386+ members minimum (+0 since September 2013)
- Estimated annual revenue \$5,440 (+0 since September 2013)

E. Webmaster Report: T. Terfinko

- Bike Reg in place for Holiday party
- A note is posted in Meet-up to register on Bike Reg.

IV. UNFINISHED BUSINESS

A. Waiver

- meeting prior to today's board meeting during which a more comprehensive waiver was reviewed and accepted

B. Club Jerseys

- Jack spoke with a rep from the company that presented a design. It was suggested there be prototype available for Holiday party

C. Holiday Party

- December 8th at Green Pond Country Club.

D. CAT clinic – Jack will call Fritz Walker to f/u

E. LWA Emeritus Lifetime membership proposal

- Jack sent an email to Earl Wuchter telling him that the club would like him to be the first person nominated for a Lifetime membership.

V. NEW BUSINESS

A. Senior Driving Course

- Club member Roberta Kates teaches a 55 and over senior driving course. She offered to do a class for LWA if 10 or more members were interested. The course is two 4 hour sessions. The class is good for 3 years and gives you a discount on your auto insurance. Terry will put a note on Meet-up to find out if there is interest.

B. Away Event Organizer Budget

- Paul Smith suggested there be an annual line item in the budget for VP of Touring or someone else to cover the costs of organizing an away event. Paul Smith made a motion Dave Sheffield seconded. Dean Hower suggested instead of a budget line item that the people who attend the event reimburse the organizer.

C. Nominating Committee

- Dick McCreight and Keith Gourley are accepting nominations for five officers (President, VP Touring, VP Racing, Secretary and Treasurer) and four at-large members (2 with 2-year terms, 1 with a one year term, and 1 to fill the remaining year of a 2-year board member who has resigned)
- Nominations may be submitted to the nominating committee via e-mail sent to dick.mccreight@juno.com by the November 20th LWA meeting and voting will take place at the LWA Holiday Party on December 8th. In addition to names appearing on the ballot, nominations from the floor will be accepted on December 8th
- How to nominate a member for office:
 1. Members in good standing may nominate themselves or any other member for any office.
 2. The nominee must be a member in good standing.
 3. Ask the person you intend to nominate if he or she is willing to run for that office. All nominees must agree to accept a nomination.
 4. If the person agrees to accept the nomination, email the nomination to dick.mccreight@juno.com. Include the person's name and office for which they have agreed to run. You must include the nominee's e-mail address so the committee will be able to confirm the nomination.
 - Positions to be filled and nominations received to date:

President: Jack Helffrich*

Vice President Touring: Paul Smith*

Vice President of Racing:

Secretary:

Treasurer: Dave Sheffield*

At-Large Member 2014-2015: Donalee Frary*

At-Large Member 2014-2015: Maureen Porter

At-Large Member 2014:

At-Large Member to fill 2nd year if a 2013-2014 term:

*Incumbent

D. Gifts for Needy Children

- It was agreed that the LWA would again collect gifts for local needy children. Last year the gifts were presented to Community Bike Works and the Sixth Street Shelter. This year the club will collect gifts for The Sixth Street Shelter and Turning Point both are family focused emergency shelters. Jack will send an e-mail to the membership to bring a gift to the next monthly meeting on November 20 or the Holiday Party on December 8 or call Jack Helffrich at 484-347-3541 to arrange for a drop off. Gifts can be toys or clothing and should be wrapped and marked indicating the age and sex of the child it is intended for.

E. LWA Presidential Library

- Jack Helffrich suggested having a library of cycling related books for members to borrow. The library will temporarily be housed at Jack's home. Eventually there will be a list of books published in the QR and on the website. A pick-up and drop-off room for the books will be established in the LWA room in the barn at the Velodrome. If you are interested in being the Librarian and managing the library give Jack a call.

**Next meeting November 20, 2013
Asbury Methodist Church
1533 Springhouse Rd.**

Respectfully submitted.
MAP 10/29/13