

**Lehigh Wheelmen Association**  
**Monthly Club Meeting**  
February 27, 2013 Meeting Minutes

<b>Board Member and Appointed Officer Attendance:</b>	<input checked="" type="checkbox"/> Jack Helffrich	<input checked="" type="checkbox"/> Paul Smith	<input type="checkbox"/> Pete Siegfried
	<input checked="" type="checkbox"/> Maureen Porter	<input checked="" type="checkbox"/> Dave Sheffield	<input checked="" type="checkbox"/> Keith Gourley
	<input checked="" type="checkbox"/> Dean Hower	<input checked="" type="checkbox"/> Donalee Frary	<input type="checkbox"/> George Mack
	<input checked="" type="checkbox"/> Mike Solliday	<input checked="" type="checkbox"/> Dick McCreight	<input checked="" type="checkbox"/> Terry Terfinko
	<input checked="" type="checkbox"/> Richard Baldock		

**Members in Good Standing Present:** Carl Zvanut, Glenn Davis, Jenna Davis, Deb Terfinko, Liz Solliday, Linda Helffrich, Marc Berson, Ed Gibney, Mary Earley

CPR/AED training and certification by Earl Ostrander of CPR Road Tour who conducted the training two years ago. Open free of charge to all LWA members. LWA gave Earl a \$100 honorarium.

**I. CALL TO ORDER.**

**II. QUORUM ESTABLISHED.**

**III. REPORTS**

**A. Secretary's Report:**

- minutes accepted as written

**B. Treasurer's Report:** D. Sheffield

- sent via email and posted in the newsletter
- IRS has reinstated our 503c tax exempt status as of June 2012
- Our initial 503c exemption was revoked in 2012 since we didn't file tax returns from 2009-2011
- The 2012 LWA Federal Tax Return has been filed and accepted by the IRS
- Cash in the Bank 31 January 2013
  - Touring \$6K
  - Racing \$19K
  - Total \$25K
- Major Expenditures: During January our largest expenditures were related to 2013 insurance. We renewed the General Club Liability Insurance ~\$830 and the club's Director and Officer Insurance \$575. The Racing Division also spent \$620 on permits and insurance. Parking lot fee for 2012 Gap Gallop was paid to Northampton Community College.

**C. Touring Report:** P. Smith

- Rides counted and noted in the Quick Release if ride leader sheet turned in before QR deadline
- **Spring Kick-off dinner @ Asia** March 17<sup>th</sup> only 14 people signed up. 20 people minimum needed since restaurant open just for the event. \$25/person. Menu on website. Deadline to sign up is March 3<sup>rd</sup>

- **Eastern Shore Ride** deadline to register is March 13
- **Weekend in Amish Country** deadline to sign up May 2<sup>nd</sup>
- **Ride Leaders Ride and Information Session** April 6<sup>th</sup> @ 10 AM. 30 mi ride leaves from Asbury Methodist Church parking lot. 2 ride paces. Pizza and beverages after the ride. Information about responsibilities and rights associated with leading a ride. Great information for anyone who has led rides or is interested in leading rides.
- **Gap Gallop** September 15<sup>th</sup>. Registration opens May 1<sup>st</sup>. Rest stops set up Start at DeSales
- **Juniata County Bicycle Tour** weekend of May 3rd

**D. Membership Report:** R. Baldock

- Individual memberships in February 208 (-4 from January 2013)
- Family memberships in February 76 (+1 from Jan)
- total of 360 members (-2 from Jan)
- Estimated annual revenue \$5005
- Database cleanup – expired memberships will be deleted
- Survey will be done of people who did not renew their membership as to why they didn't sign up again
- Ron Helmuth sends welcome email to all new members
- Dave Sheffield proposed new members be assigned to current member to welcome them with a phone call

**E. Racing Report:** P. Siegfried

- No report

**F. Webmaster Report:** T. Terfinko

- Terry will add an optional phone number field to member information
- Field added to member registration 'Are you a licensed racer?' Terry will update current members with Pete Siegfried's current list of racers.
- Terry is following up with Mike Smull regarding the 30 day notice of membership expiration no longer occurring
- Added tabs for Gap Gallop and Donut Derby on the Website

**IV. UNFINISHED BUSINESS**

**A. D&L Heritage Corridor** no donation will be sent until later on in the year when the club's financial standing is known

**B. Waiver** – Keith will check out the extent of coverage for non members as outlined in the liability insurance. Wording in the waiver will reflect the extent of liability for members and non members. Keith does not see a liability problem with using Meet-up.

**C. Barn Rental** LVCC moved their equipment to one of the small storage rooms in the Velodrome Barn. Mike Solliday helped Jack move the Wheelmen's equipment to the large storage room. Dave verified the invoice for the storage room will be mailed in March. A sign was made for the door inside the barn identifying the storage room as

the Wheelmen's. **CLOSED**

**D. Club Picnic** - the annual club picnic is set for August 3. Fritz Walker has reserved the pavilion at Covered Bridge Park. Mike Solliday and Dean Hower will work with Fritz to plan the picnic

**E. Publicity Person** – The club needs someone to perform this important function

**F. Stories** - If you have interesting stories about places you've ridden to please write about it for the Quick Release Newsletter

**G. Welcome Person** – A new effort is being initiated to reach out to new club members to welcome them and help them assimilate. Ron Helmuth has volunteered to do this. Dave Sheffield suggested new members be assigned to current members to contact them via phone call.

**H. Registration** – Terry Terfinko has updated the member registration to include volunteer opportunities and racer registration. Terry sent an email and posted information in the newsletter about how to update your member information.

**I. AED** is up to date per recall and latest software has been installed. Earl Ostrander noted the AED is missing a razor and the face mask. **CLOSED**

## **V. NEW BUSINESS**

### **A. America on Wheels**

- May 11, 2013 Ride(s) to America on Wheels and a presentation.

### **B. Grill and Chills 2013**

- Debbie Terfinko got list of names of people who are willing to help from the new volunteer fields added to member info on the website.
- **1<sup>st</sup> Grill and Chill of 2013** April 22<sup>nd</sup> and then every 4<sup>th</sup> Monday of the month
- Dave Sheffield will let Debbie know how much the budget is
- Idea to put a donation jar out for people to donate money toward cost of food if they can't bring a dish to pass

### **C. Holiday Party 2013**

- Debbie will get 3 different proposals for the board to review. Dave Sheffield will know by early Sept how well Donut Derby and Gap Gallop do with regards to revenue and how much the budget for party will be. That will determine the member contribution.

### **D. Ride Cue Sheets**

- Motion was made by Paul Smith to develop a club page on Ride w' GPS.com The basic membership costs \$50/yr. Club can take cue sheets currently on website to build ride on ride with GPS.com. The rides are available to anybody who signs up for a free membership. Rides can be saved as a PDF and printed in cue sheet format with map and elevations. The site provides the ability to

download the ride onto a Garmin or any other device. The club can pay for the page on credit card and automatically renew the membership every year. Current ride cue sheets on the LWA website can be added to Ride with GPS by 3 or 4 members who will have the authority to add rides to the site. Motion was approved by all.

**E. Meet-up Page**

- Terry made a Motion to the Board to think about using a Meet-up page as an enhancement to the website. If you want to create a page the cost is \$12 a month. Motion was approved by all. Terry will follow up on creating a Meet-up page for the club.

**VI. MEETING ADJOURNED.**

**March 27, 2013  
Asbury Methodist Church  
1533 Springhouse Rd.**

Respectfully submitted.  
MAP 2/28/13